

# Shipping & Logistics

To manage shipping and logistics,

1. Click Management
2. Click Shipping & Logistics. The page Manage Shipping & Logistics will appear as below:

Manage Shipping & Logistics +

[Home](#) / [Management](#) / [Shipping & Logistics](#)

Show  entries Search:

Name <span>↑↓</span>	Price <span>↑↓</span>	Zones	
<b>Standard Shipping (West Malaysia)</b> Standard Shipping for West Malaysia (Peninsular Malaysia)	MYR 10.00	Johor, Kedah, Kelantan, Melaka, Negeri Sembilan, Pahang, Pulau Pinang, Perak, Perlis, Selangor, Terengganu, WP Kuala Lumpur, WP Putrajaya	<a href="#">✎</a> <a href="#">✖</a>
<b>Standard Shipping (East Malaysia)</b> Flat Rate Shipping for East Malaysia (Sabah, Sarawak & Brunei)	MYR 15.00	Sabah, Sarawak, WP Labuan	<a href="#">✎</a> <a href="#">✖</a>
<b>KBSEdeliver</b> KBSE delivery service for Klang Valley area	MYR 15.00	Selangor, WP Kuala Lumpur	<a href="#">✎</a> <a href="#">✖</a>
<b>KABHantar</b> KABHantar in Klang Valley	MYR 15.00	Selangor	<a href="#">✎</a> <a href="#">✖</a>
<b>Cash on Collection</b> In-store collection at Collection Center	MYR 0.00	N/A	<a href="#">✎</a> <a href="#">✖</a>

Showing 1 to 5 of 5 entries Previous **1** Next

## Create New Shipment

1. Click **+**

2. Create Shipment page will appear. Set a new **shipment code, Shipment name** and **Price** and click on the box either we want to activate that shipment (**Active**), **Track Shipment** or **Self-Collection** for the new shipment before set it up. Also user need to click shipping zone for that new shipment, based on the courier coverage. Then to proceed, click **Submit**.

Create Shipment

[Home](#) / Management / Shipping & Logistics

**Shipment Code**

**Price**

**Shipping Zones**

- Johor
- Kedah
- Kelantan
- Melaka
- Negeri Sembilan
- Pahang
- Pulau Pinang
- Perak
- Perlis
- Selangor
- Terengganu
- Sabah
- Sarawak
- WP Kuala Lumpur
- WP Labuan
- WP Putrajaya

**Shipment Name**

**Description**

Active
  Track Shipment (tracking.my)
  Self-Collection

Submit
Cancel

## Edit Shipment

1. From Manage Shipping and Logistics page, Click

Manage Shipping & Logistics

[Home](#) / Management / Shipping & Logistics

Show 10 entries Search:

Name	Price	Zones	
<b>Standard Shipping (West Malaysia)</b> <small>Standard Shipping for West Malaysia (Peninsular Malaysia)</small>	MYR 10.00	Johor, Kedah, Kelantan, Melaka, Negeri Sembilan, Pahang, Pulau Pinang, Perak, Perlis, Selangor, Terengganu, WP Kuala Lumpur, WP Putrajaya	<a href="#">✎</a> <a href="#">✖</a>
<b>Standard Shipping (East Malaysia)</b> <small>Fiat Rate Shipping for East Malaysia (Sabah, Sarawak &amp; Brunei)</small>	MYR 15.00	Sabah, Sarawak, WP Labuan	<a href="#">✎</a> <a href="#">✖</a>
<b>KBSEdeliver</b> <small>KBSE delivery service for Klang Valley area</small>	MYR 15.00	Selangor, WP Kuala Lumpur	<a href="#">✎</a> <a href="#">✖</a>
<b>KABHantar</b> <small>KABHantar in Klang Valley</small>	MYR 15.00	Selangor	<a href="#">✎</a> <a href="#">✖</a>
<b>Cash on Collection</b> <small>In-store collection at Collection Center</small>	MYR 0.00	N/A	<a href="#">✎</a> <a href="#">✖</a>

Showing 1 to 5 of 5 entries Previous **1** Next

2. Edit Shipment page will appear, Edit the required information needed, then Click **Submit**.

**Edit Shipment**  
Management / Shipping & Logistics

**Shipment Code**  
FLTWM

**Price**  
10.00

**Shipment Name**  
Standard Shipping (West Malaysia)

**Description**  
Standard Shipping for West Malaysia (Peninsular Malaysia)

Active    Track Shipment (tracking.my)    Self-Collection

**Shipping Zones**

- Johor
- Kedah
- Kelantan
- Melaka
- Negeri Sembilan
- Pahang
- Pulau Pinang
- Perak
- Perlis
- Selangor
- Terengganu
- Sabah
- Sarawak
- WP Kuala Lumpur
- WP Labuan
- WP Putrajaya

**Submit**   **Cancel**

## Delete Shipment

1. From Manage Shipping and Logistics page, Click 

**Manage Shipping & Logistics**  
Management / Shipping & Logistics

Show  entries   Search:

Name	Price	Zones	
<b>Standard Shipping (West Malaysia)</b> Standard Shipping for West Malaysia (Peninsular Malaysia)	MYR 10.00	Johor, Kedah, Kelantan, Melaka, Negeri Sembilan, Pahang, Pulau Pinang, Perak, Perlis, Selangor, Terengganu, WP Kuala Lumpur, WP Putrajaya	 
<b>Standard Shipping (East Malaysia)</b> Flat Rate Shipping for East Malaysia (Sabah, Sarawak & Brunei)	MYR 15.00	Sabah, Sarawak, WP Labuan	 
<b>KBSEdeliver</b> KBSE delivery service for Klang Valley area	MYR 15.00	Selangor, WP Kuala Lumpur	 
<b>KABHantar</b> KABHantar in Klang Valley	MYR 15.00	Selangor	 
<b>Cash on Collection</b> In-store collection at Collection Center	MYR 0.00	N/A	 

Showing 1 to 5 of 5 entries   Previous **1** Next

2. Delete confirmation pop up will appear. Click **Delete** to proceed.

# Delete Confirmation

Are you sure to delete this record?

Delete

Cancel

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Revision #3

Created 8 June 2022 07:53:03 by Madeehah Rasid

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