

Daily Sales

To view Daily Sales,

- 1. Click **Reporting**
- 2. Click **Daily Sales**
- 3. **Daily Sales Report**

Daily Sales Report ×

Type ^{*}

From ^{*}

dd/mm/yyyy

To ^{*}

dd/mm/yyyy

Format ^{*}

☒ PDF

☐ CSV

☐ Excel

Cancel

Generate Report

Generate Report.

4. If admin choose the PDF format, the Daily sales report will appear as below:



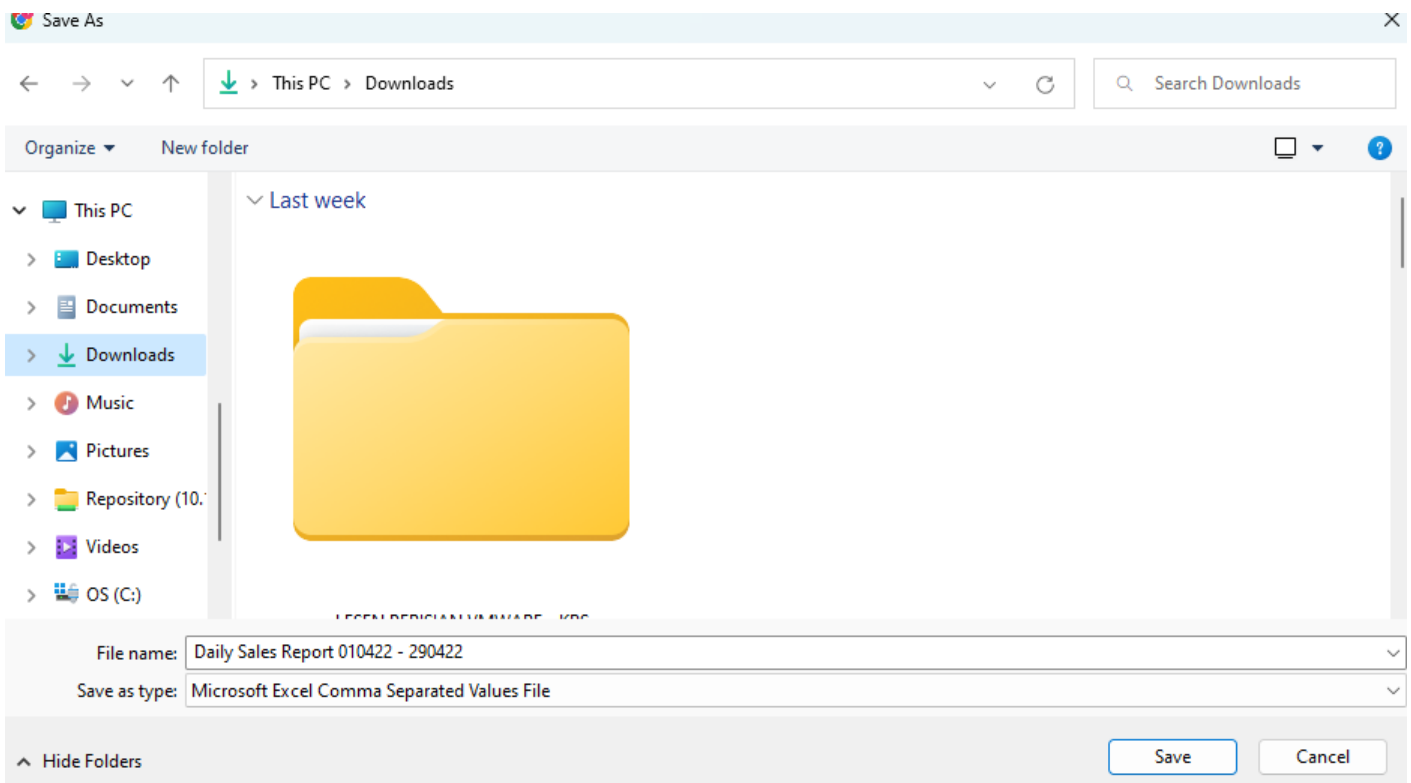
DAILY SALES REPORT

OUTRIGHT PURCHASE 01/04/2022 - 29/04/2022

Metalink
KBSE Bullion Sdn Bhd
No. 1-11-2 Presit Alam
Pusat Perdagangan Worldwide
Persiaran Akuatik, Seksyen 1
40100 Shah Alam, Selangor, Malaysia

Date	Orders	Weight (g)	Premium (MYR)	Shipment (MYR)	Sales (MYR)
18/04/2022	1	1.0000	10.00	0.00	308.00
Total Orders					1
Total Weight					1.0000g
Total Premium					MYR 10.00
Total Shipment					MYR 0.00
Total Sales					MYR 308.00

5. If admin choose either CSV or Excel, the report will automatically be download to the pc.



Revision #3

Created 8 June 2022 07:31:24 by Madeehah Rasid

Updated 9 June 2022 10:02:46 by Madeehah Rasid