

Add Sales Incentives (Manual Entry)

To Add the Sales Incentive

1. Click on **Purchase ID** which has Fullfilled **Status**.

Gold Purchases

[GWA](#) / [Purchases](#)

Show entries Search:

Purchase ID	Customer	Description	Status	Amount	Date
T01-00000006	MET00000093	Gold Purchase (MYR 285.00/g) - 1.7544g	Fulfilled	MYR 500.00	07/06/2022 11:24 PM
T01-00000005	MET00000093	Gold Purchase (MYR 289.00/g) - 50g	Fulfilled	MYR 14,450.00	03/06/2022 3:14 PM

2. Click **Menu**

Gold Purchases

[GWA](#) / [Purchases](#) / [T01-00000006](#) Menu

Purchase Detail **Payment** **Bonuses & Incentives** **Customer** **Audit Trail**

Backend	Yes
Purchase ID	T01-00000006
Transaction Status	Fulfilled WD-S100
Payment Method	Bank Transfer
Created	07/06/2022 11:24 PM
Paid	07/06/2022 11:27 PM
Completed	07/06/2022 11:28 PM
Updated	07/06/2022 11:28 PM

Purchase Detail

Description	Gold Purchase (MYR 285.00/g) - 1.7544g
Price	MYR 285.00/g
Weight	1.7544g
Amount Payable	MYR 500.00

Invoice

3. Click **Add Sales Incentive**

Menu ▾

Add Sales Incentive

Cancel Purchase

Add Sales Incentive

×

4. The **Add Customer *** ion. Click

Search customer... ▾

Amount *

Remark

Submit

Cancel


Submit

5. The notification Sales Incentive record added will appear at the top of page.

Sales Incentive record added.

6. To check the record, click **Bonuses & Incentives** tab and the record will appear as below. The transaction which have been add manually will be record as **ME** (Manual Entry)



Gold Purchases

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Menu

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Sales Incentives

#	Description	Customer	Status	Amount	
1	T01-00000006 Sales Incentive MET00000093 (GGM L1)	MET00000093	Created	MYR 10.00	
2	T01-00000006 Sales Incentives MET00000093 (ME)	MET00000093	Created	MYR 100.00	
Sales Incentives Total				MYR 110.00	

Group Sales Bonus

#	Description	Customer	Status	Amount	
Group Sales Bonus Total				MYR 0.00	

Revision #4

Created 7 June 2022 15:20:31 by Madeehah Rasid

Updated 9 June 2022 08:33:28 by Madeehah Rasid