

# View Order Detail

To view the order's detail, Click on Order Number (highlighted in blue) All the order's detail will be display. There are 6 tabs in order's detail which is a) Order b) Items c) Payment d) Shipment e) Incentives & Bonuses f) Customer

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# Order

To view all the order's detail, click on **Order** Tab. Admin can check all the order's detail or Print the order's invoice.

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Backend Order	No
Order ID	#00000004
Order Type	Outright Purchase
Order Status	Fulfilled
Payment Method	Online Payment (FPX)
Shipping Method	KBSEdeliver
Created	03/09/2021 06:59 PM
Paid	03/09/2021 06:54 PM
Completed	01/03/2022 12:17 PM
Updated	01/03/2022 12:17 PM

Total Weight	2g
Premium Fee	MYR 20.00
Shipping	MYR 15.00
Amount Payable	MYR 565.00

Shipping Detail

Name	HAFIFI MASOD
Contact No.	03-5511 1002
Address	No. 1-11-2 Presint Alami, Pusat Perdagangan Worldwide 2 Seksyen 13
City	Shah Alam
Postcode	40100
State	Selangor

Billing Detail

Name	HAFIFI MASOD
Address	No. 1-11-2 Presint Alami, Pusat Perdagangan Worldwide 2 Seksyen 13
City	Shah Alam
Postcode	40100
State	Selangor

Invoice

To print the Invoice, Click on **Invoice** and the invoice in .pdf form will be displayed. Admin can either save the pdf or Print the invoice.



# Items

The next tab is Items. All the detail of the items will be displayed.

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#	Description	Qty	Unit Price	Premium Fee	Amount
1	Gold Bar 1g (SKU: MET1G-B-V1)	2	MYR 275.00	MYR 10.00	MYR 550.00
				Premium Fee	MYR 20.00
				Discount	MYR 0.00
				Tax	MYR 0.00
				Shipping Fee KBSEdeliver	MYR 15.00
				Total Payable	MYR 565.00

# Payment

The payment's detail will be displayed in **Payment** tab. Admin can check the detail such as transaction date and amount that has been paid.

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Payment Method	Online Payment (FPX)
Bill Code	ub9bxhbu
Reference No.	TP122845227555122070622
Payment Status	Success
Transaction Date	07/06/2022 10:53 PM
Amount Payable	MYR 296.00

# Shipment

If the order need to be ship, the **Shipment** tab will appear in Order's detail. All the information such as courier and tracking number will be display.

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Type	KBSEdeliver KBSE delivery service for Klang Valley area
Courier	ABX Express
Tracking No.	42334243
Shipment Date	01/03/2022

# Incentives & Bonuses

Incentives & Bonuses tab will appear in order detail for customer which eligible to receive it.

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Sales Incentives

#	Description	Customer	Status	Amount	
1	#00000004 Sales Incentive MET00000092 (GGM L1)	MET00000092	Created	MYR 11.30	
Sales Incentives Total				MYR 11.30	

Group Sales Bonus

Group sales bonus for this record is not yet calculated. Bonuses is estimated to be calculated by 10/04/2022.

#	Description	Customer	Status	Amount	
Group Sales Bonus Total				MYR 0.00	

# Customer

The customer's detail for the order will be display under **Customer** Tab. Admin will check on all the customer detail under this tab.

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Active	Yes
Group	Gold Group Manager
Name	MADEEHAH RASID
Malaysian IC	123443326578
Email	madeehah@kbse.com.my
Contact No.	0111111111
Occupation	GIS Engineer
Industry	Manufacturing
Address	NO10 A, LORONG BAKTI 2,, RANTAU PERINTIS BANDAR PUSAT JENGKA 26400 Pahang